

## **Minutes of the Finance Committee**

**Thursday, October 21, 2010**

Chair Haukohl called the meeting to order at 8:30 a.m.

**Present:** Supervisors Pat Haukohl (Chair), Pamela Meyer, Ted Rolfs, Bill Zaborowski, Dave Falstad, and Jim Heinrich. Rolfs left the meeting at 11:55 a.m. and Falstad left at 2:41 p.m.

**Absent:** Rob Hutton.

**Also Present:** Chief of Staff Mark Mader, Medical Examiner Dr. Lynda Biedrzycki, Health & Human Services Committee Chair Janel Brandtjen, Health & Human Services Director Peter Schuler, Health & Human Services Deputy Director Don Maurer, Administrative Services Manager Russ Kutz, Senior Financial Analyst Bill Duckwitz, Budget Manager Keith Swartz, Budget Specialist Linda Witkowski, Senior Financial Analyst Clara Daniels, Aging & Disability Resource Center Manager Cathy Bellovary, Former County Board Supervisor Bill Mitchell, Human Resources Manager Jim Richter, Senior Human Resources Analyst Renee Gage, and Legislative Associate Mary Pedersen.

### **Fund Transfer 10-223000-01: Medical Examiner's Office – Transfer Funds from Personnel Costs to Operating Expenses**

Biedrzycki discussed her fund transfer as outlined which involves transferring \$20,000 for expenses related to more outside purchased contract services (medical, pathologist, deputy medical examiner assistance, etc.) and autopsy services. Funds are available as personnel costs are expected to be less than budgeted by at least \$20,000 due to the new pathologist being hired after the budget was adopted at a compensation level below what the 2010 budget anticipated. Biedrzycki advised she will likely need a contingency fund transfer prior to year-end.

**MOTION:** Heinrich moved, second by Zaborowski to approve Fund Transfer 10-223000-01, Medical Examiner's Office. Motion carried 6-0.

### **Discuss and Consider the 2011 Operating Budget for the Health & Human Services Department**

Brandtjen, Schuler, Maurer, Kutz, and Bellovary were present to discuss the proposed 2011 operating budget for the Health & Human Services Department which included the functional area budget highlights, financial summaries, strategic objectives, program highlights, and activities for each of the divisions/funds within the department.

Schuler reviewed the many functional area budget highlights which include, but are not limited to, the following. One major change was an additional \$975,026 in federal funding, or 20%, for Children with Special Needs. State funding for the Birth to Three Program also increased by \$38,750 to \$641,013. The Mental Health Outpatient Program is budgeting a revenue increase of \$492,743 to \$686,050 for federal funding. The department will experience a net decrease of \$89,777 in Community Aids. Mental Health Center client fees are budgeted to increase by \$195,000 to nearly \$2.55 million. Wisconsin Medicaid Cost Report revenues will decrease \$75,000 to about \$128,200. AODA operating expenditures are reduced by \$87,700 primarily due to the closing of a residential center and local halfway house. Public Health Division expenditures will

increase by about \$151,700 to about \$3.7 million to help maintain the State Level II status. Aging & Disability Resource Center transportation services are budgeted to increase by \$20,635. Overall, the county levy support for the Criminal Justice Collaborating Program is budgeted to increase \$60,967 to \$933,666.

Brandtjen indicated the Health & Human Services Committee made only minor wording changes to the Health & Human Services budget and no amendments were discussed.

Total all divisions, the county tax levy is budgeted at \$24,536,408, an increase of \$534,503 or 2.2% from the adopted 2010 budget. Revenues are budgeted at \$43,003,982, an increase of \$1,679,799 or 4.1%. Expenditures are budgeted at \$67,540,390, an increase of \$2,214,302 or 3.4%. The positions summary shows an increase of 1.93 for a total of 411.67 FTE positions.

Rolfs left the meeting at 11:55 a.m.

The committee recessed at 12:05 p.m. and reconvened at 12:47 p.m. Falstad returned at 1:00 p.m.

Daniels distributed a proposed amendment by Haukohl to add the \$1,578,260 grant to the Criminal Justice Collaborating Council budget.

Falstad left the meeting at 2:41 p.m.

MOTION: Zaborowski moved, second by Meyer to tentatively approve the 2011 operating budget for the Health & Human Services Department. Motion carried 4-0.

**Ordinance 165-O-057: Approve 2011 Position Changes Through Creation, Abolishment, Reclassification, And Equity Adjustments**

Richter, Gage, and Maurer were present to discuss this ordinance as outlined which results in a \$108,820 savings in county tax levy. This savings will be reflected in the 2011 budget. The Personnel Committee approved this ordinance unanimously (5-0). Richter said we are creating ten FTE positions and abolishing 15.8 for a net reduction of almost six. He went on to briefly explain the reclassifications, equity adjustments, and title changes.

MOTION: Heinrich moved, second by Zaborowski to approve Ordinance 165-O-057. Motion carried 4-0.

**Discuss and Consider Issues Presented at the October 20<sup>th</sup> Finance Committee Public Hearing**  
This agenda item was not taken up as there were no public comments.

MOTION: Heinrich moved, second by Meyer to adjourn at 3:11 p.m. Motion carried 4-0.

Respectfully submitted,

Pamela Meyer  
Secretary